School Night for Scouting Instructions, 2020

* Call the school in the morning to ensure it will be open
* Arrive early to set up and be ready to go at publicized start time
* Have a sign-in sheet ready to go – Have more than one to avoid a line
* Let one leader just be the greeter. Ask for PR feedback as indicated on the sheet
* Arrange room as needed and put Den Tents, pens and “We Org our Den” on the tables
* Welcome them! And provide each family with an onboarding packet as they arrive
  + Application (show)
  + Boys Life mini mag (show and compare to actual)
  + CS parent Info Guide
  + Scout Shop flyer
* START! on time
* Conduct a brief opening (show the scout sign and lead the Pledge of Allegiance)
* Just cover the basics of Cub Scouting
  + Uniform, show some of the parts, uniform to the best of a family’s ability
    - Good use of Popcorn sale proceeds- (show Popcorn Sales form)
  + Advancement, show a book
  + Dens /Pack meeting- tonight you will join the BSA!
  + Pack calendar- in your packet or as a handout
  + A few highlights of your pack
  + Who we are and contact info
* Let them know of leadership needs
* Family Talent Survey (have someone pass them out)
* Ask for volunteers and have applications ready
  + You’ll get 100% of what you don’t ask for ☺
* Use the poster board method the fill vacancies
* Stop and let them fill out the applications! (walk them through the top part
* Collect applications and fee’s
* Hold drawing for any giveaway item (door prize)(if needed)
* Make sure they know the details of their next meeting and how to get in touch with you
* Let them go home
* No more than **one hour** from start to finish
* Fill out the Pack Tally Envelope, insert completed and signed apps, pack check
* Be Brief, Be Brilliant, Be Gone!