

# MAGAZINE FUNDRAISING

## UNIT Master Tally Form



Unit Information

Unit Name _____	Unit Chair's Name and Shipping Address _____		
Unit Type _____	City _____	State _____	Zip _____
Unit # _____	Phone Number _____	Email _____	

Date

**Unit Leader: Transfer information from Scout Order Form**

Scout's First Initial and Last Name	\$10 Vouchers		\$20 Vouchers		# of Prizes Earned			Scout Total Dollars
	No. of \$10 Vouchers Ordered	Dollar Value	No. of \$20 Vouchers Ordered	Dollar Value	Patch	PW Car	Lantern MPTool	
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<b>FORM/UNIT TOTALS:</b>								

**Council**

District Name \_\_\_\_\_

Council Name \_\_\_\_\_

Council # \_\_\_\_\_

**Instructions**

**LIST TOTALS FOR EACH SCOUT**

For each scout, transfer the totals from the scout's Magazine Brochure Order Form to one line at left.

**TOTAL YOUR UNIT'S SALES**

Fill in the "Form \_\_\_ of \_\_\_" at the bottom left of each form. (Example: If this is the first of three forms to be sent write in "Form 1 of 3.".) Add up the total number of \$10 and \$20 vouchers sold by all scouts and enter the totals in the bottom FORM/UNIT TOTALS row. Also add up the total Dollar Value for both the \$10 and \$20 vouchers and Scout Total Dollars and enter them in the FORM/UNIT TOTALS row as well.

**PRIZE REMINDER!**

**Prize Level 1** - Scout sells one voucher and earns a patch.

**Prize Level 2** - Scout sells 10 vouchers and earns:

**Cub Scout** - Pinewood Derby Car

**Boy Scout** - Lantern & Multi-purpose Tool.

**SEND TALLY FORM TO COUNCIL**

Separate the bottom Council Copy of each Unit Master Tally Form (batch forms together if you have more than one) and send to your Council Chairperson. Keep a copy of the Tally Form for your records (retain form for a minimum of 2 years).

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Unit Information

Unit Name \_\_\_\_\_  
 Unit Type \_\_\_\_\_  
 Unit # \_\_\_\_\_

Unit Chair's Name and Shipping Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Date \_\_\_\_\_

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